

Anastasia Bannova

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Engineering Co-op Program
University of Alberta

ACADEMIC AND CO-OP STATUS

Materials Engineering Nano, BSc, 2014	(Cooperative Program)
Completed Academic Terms	4 of 8
Completed Co-op Work Terms	0 of 5
Length of Next Work Term	4 or 8 months

EDUCATIONAL ACHIEVEMENTS

Alexander Rutherford Scholarship - 2009
University of Alberta Educational Bursary 2009
Alta Opportunities Bursary 2009

WORK EXPERIENCE

HANSEL & GRETEL, Edmonton AB

Sales Associate/ Cashier

Feb 2008 – Present

- Trained over 10 new employees in the duration of Spring/Summer 2010
- Independently perform opening and closing of the store and the cash register
- Handle large amounts of money
- Provide customer service in the store and over the phone
- Assist customers with purchases, returns, and exchanges
- Complete price changes within the store, checking newly-arrived merchandise
- Participate in year-end inventory over \$50000 worth of products
- Determine typically 5-10 orders per week and ensure the completion of orders in due time
- Increased sales by 20% by changing the store layout
- Supervise the making of window displays and other interior decorations

COMPUTER EXPERIENCE

Proficient with Microsoft Word, Microsoft Excel, Microsoft PowerPoint
Programming experience with C++, Maple, MatLab

Volunteer Activities

- Secretary for Materials Engineering Student Society** **2010-2011**
 - Recording and editing minutes from the society's monthly meetings
 - Frequent communication with members of club through e-mail
 - Helping to organize Geer Week 2011

- Active Member of Russian Cultural Society** **2008-Present**
 - Organize community events
 - Put on shows and dance performances for the society's dinner meetings
 - Volunteer at the Russian Pavilion at the Heritage Days Festival since 2007
 - Perform for Chinese Cultural Society, Edmonton Folk Arts, Canada Day, and Family Day

- Member of Ross Sheppard High School Students Union** **2007-2009**
 - Held a variety of fundraisers
 - Brought awareness of global issues through Project Green
 - Helped to organize Fashion Show for Global Peace

- Volunteer at Astral Harvest Music Festival** **July 2010**
 - Greeted newcomers
 - Checked admission passes
 - Designed and painted direction signs and posters
 - Distributed maps and information cards
 - Helped with camping site clean-up

Sports

- Member of U of A Recreational Volleyball League **Sep-Dec 2010**
- Member of U of A Dance Club **2010-2011**
- Member of Russian School of Classical Dance **2006-Present**
- Member of Ross Sheppard High School Swim Team **2007-2009**
- Enjoy recreational swimming, dance, yoga, hiking, cross-country skiing

Hobbies

Enjoy knitting, crochet, painting, drawing, and sketching

Other

- Class 5 Driver's License with a clean Driver's Abstract
- Have fluency in Russian with good written and verbal communication skills
- Moderate proficiency speaking and writing in French
- Have been on cultural exchange programs in France and Check Republic. Countries visited: Cuba, Spain, France, Belgium, Luxemburg, Holland, Germany, Poland, Check Republic, and Russia

References Available Upon Request