

Alessandra Cullen

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Objective

Looking for an interesting job that challenges my skills and pushes me to grow.

Experience

June 2021 - July 2023

Rite Aid, Lakewood WA - *Pharmacy Technician*

- Worked under a Pharmacy Assistant License issued by Washington's Department of Health.
- Completed 6-month Pharmacy Technician's University course as issued by Rite Aid.
- Worked under both a national Pharmacy Technician certification as issued by the Pharmacy Technician Certification Board and a Washington state Pharmacy Technician license.
- Regularly completed company video training to stay updated of Rite Aid policy.
- Used POS and WIMO programs to facilitate customer in-person and phoned transactions with Rite Aid.
- Followed HIPAA and Dodd-Frank regulations when helping customers/patients.
- Followed current Washington State Covid-19 restrictions with regards to medical facilities.
- Processed new prescriptions through Rite Aid's five steps, that being Data Entry, Data Review, Declines, Ready-To-Fill, and Product Review, excluding pharmacist-only steps.
- Entered patient information, demographics, insurance, immunization records, and L&I claims.
- Initiated prescription fills with accurate patient, doctor, and medication selection.
- Typed in dispensing information for each prescription, with proper regards to specialized doctor instructions and unbreakable packages.
- Utilized National Drug Codes to identify and pull the appropriate medication for counting and labeling.
- Maintained an Automated Dispensing System (ScriptPro) filled with commonly prescribed medications.
- Corrected errors in medication, dispensing, and billing as per pharmacist review.
- Kept a clean workstation and regularly finished and alphabetized the ready to sell prescriptions, as well as pulling and processing aged prescriptions to be returned to stock.
- Administered minimal contact Covid-19 PCR tests through the drive-through, in accordance with Project Baseline and then Quest Diagnostics guidelines.
- Initiated common vaccinations with patients' informed consent to be administered by an immunizer - including flu, and Covid-19 - as per each vaccine's appropriate dosing schedule.
- Checked-in and shelved received freight both in the pharmacy and on the floor.
- Organized stock medication monthly to ensure easy retrieval and pulled out-of-date medications.

- Processed stock bottled and returned-to-stock medication per Outdate and/or Hazmat regulations.

August 2018 - May 2021

Bon Appétit at St. Martin's University, Lacey WA - *Cashier/Barista/Caterer*

- Primarily worked full-time as both a Front-of-House cashier and barista for Bon Appetit's Saint Gertrude's Café.
- Also cross-trained to work at Bon Appetit's other on-campus locations, including Monk's Bean (barista/cashier), Parson's C-Store (cashier/stocker), and Marcus Pavilion/Worthington (caterer).
- Received, managed, and deposited cash tills in accordance with Bon Appetit's cash handling policy.
- Maintained a clean and safe environment while on-shift and in preparation for the next shift.
- Maintained a COVID-safe environment with regards to customer, Compass Group, state, and federal guidelines since March 2020.
- Kept daily records of cooler/fridge temperatures and time-controlled cold and hot holding.
- Collaborated with a large, diverse team of Front-of-House associates.
- Ensured FOH was in accordance with Ecosure/Diversify guidelines.
- Attended daily safety meetings to review and reaffirm Bon Appetit and Compass Group safety and WOWS (Win them Over With Service) guidelines.
- Completed weekly inventory count for the Espresso Bar at St. Gertrude's Cafe.
- Handled several chemicals on a daily basis for both general cleaning and disinfecting and espresso machine specific cleaning.

May 2018 - July 2018

Thirsty Lab & Wellness Bar, Princeton MA - *Cashier/Juice Bar Crafter*

- Ensured that stock was properly received and placed on shelves in appealing fashion.
- Added new stock into the scanner/cash register system.
- Assisted customers with finding items and carrying large orders.
- Interacted with customers in a polite and friendly fashion.

June 2017 - July 2017

Wachusett Theater Company, Worcester MA - *Assistant Costume Director (Internship)*

- Helped assemble 120 costumes total, as well as small to large props; half for the children's play, *Shrek Jr.*, and half for the teen play, *Thoroughly Modern Millie*.
- Assisted Costume Director in making decisions and selections upon costumes and props.

Skills

- OSHA 10-hour General Industrial Safety and Health certified.
- Nationally certified Pharmacy Technician by the Pharmacy Technician Certification Board.
- Washington state licensed Pharmacy Technician.

- Complete a reverse engineering process for a design or device.
- Demonstrate skills in problem solving, diagnostics, and troubleshooting.
- Document and communicate engineering concepts.
- Maintain engineering logs/notebooks/journals and portfolios for projects.
- Demonstrate introductory civil, electrical, mechanical, and automated systems engineering knowledge and skills.
- Interpret detail and assembly drawings, technical processes, procedures, and instructions.
- Create and edit a solid model using a 3-D modeling program, based upon design sketches.
- Create detail and assembly drawings based upon 3-D models.
- Build and implement mechanical engineering designs.
- Explain the significance of teamwork and communication when combining the designs of the individual groups into a complete model of Flexible Manufacturing Systems.
- Demonstrate appropriate oral and written communication skills in the workplace, including active listening.
- Accepts direction and constructive criticism.
- Demonstrate the ability to use technology for research, critical thinking, problem solving, decision making, communication, collaboration, creativity, and innovation.
- Familiar with working with Microsoft Office, especially Word, Excel, and Powerpoint.
- Basic knowledge of Java object-oriented programming.

Education

September 2019 - August 2022

South Puget Sound Community College, Olympia WA - *Associate's in Science*

A Direct-to-Transfer Associate in Science with a focus on Engineering.

August 2014 - May 2018

Montachusett Reg. Voc. Tech. High School, Fitchburg MA - *High School Diploma*

A student within Monty Tech's Engineering Technology program, during which I completed several Project Lead The Way courses, as well as general academia.

Volunteering

Operation Restore Hope managed by Monty Tech's MCJROTC

Combat Hunger managed by United Way

Thurston County Food Bank Gleaning

Additional

- Member of Materials Advantage; a collaboration between ASM International, TMS, ACerS, and AIST for college students.