

## Microsoft Silicon Valley COVID Protocols

- **Onsite Vaccination Requirement and Health and Safety Information**

- Onsite business guests can provide proof of vaccination via [HealthCheck](#) or self-attest in the tool to having received a negative COVID-19 test within the previous seven days. All business guests should adhere to our local safety requirements, including wearing a face covering.
- A limited number of COVID-19 self-test kits for employees and external staff are available. If you need a test kit, start by contacting your local office. More information is available [here](#).
- Many answers to your questions about COVID-19 health, wellness, and precautionary measures are on the [COVID-19 FAQs site](#). This site includes information about vaccines, what you should do if you test positive or have been exposed to a person with COVID-19, and how we're keeping our workplaces safe. Please visit this site often; it is updated frequently.

- **Daily self-screening in HealthCheck**

- Prior to coming onsite, anyone entering the building must continue to complete a daily self-screening, regardless of vaccination status, in HealthCheck (same links as above).
- Check out [step-by-step instructions](#) for completing your daily health screening and vaccination check.

- **Face coverings:** Local [health orders](#) require masking for all people in the Bay Area counties where we have a Microsoft presence. These directives apply to everyone, regardless of vaccination status, in indoor public settings and businesses.