



ADVANCING THE TECHNICAL DEVELOPMENT, PRODUCTION, PROCESSING AND APPLICATION OF IRON AND STEEL

AIST Fall Meeting Notice / Agenda Ladle & Secondary Refining Technology Committee

Date: 17 October 2019
Location: San Antonio, TX
Tour: CMC Steel Texas

Hotel Arrangements

Hilton Palacio Del Rio

200 S Alamo St, San Antonio, TX 78205

Reserve by 23 September 2019 for AIST Room Rate of \$189

For reservations, [BOOK HERE](#)

AIST technology committee members are asked to print out the latest revised meeting agenda from our website one week prior to this meeting.

Bus will depart for tour of CMC Steel Texas at 8am. Committee meeting to follow.

1. *Chair's opening remarks—Matt Hallam* *noon*
2. *Appoint minute-taker*
3. *Antitrust guidelines*
4. *Membership and attendance*
5. *Review minutes of previous meeting*
6. *AIST Staff Announcements*
7. *Main agenda items*
 - *AISTech session development*
 - *Review selection of abstracts (Due by 15 Sept)*
 - *Determine session structure (Due by 30 Oct) including session titles & session chairs*
 - *Review Papers Chair and Session Chair instructions*
 - *Finalize call for papers for next year*
 - *AIST Leadership Conference*
 - *Solicit any discussion items/concerns from the TC to be discussed at the LDC*
 - *Determine who from the committee is attending*
 - *Ladle & Secondary Refining Technology committee Best Paper award*
 - *2020 Technology Training conference location*
 - *Roanoke, VA*
 - *Tour of SDI Roanoke*
 - *Continuous Casting Study Tour to South Korea*
 - *22-27 March 2020*
 - *Sign up by 15 December 2019 to secure your spot!*

Association for Iron & Steel Technology

186 Thorn Hill Road, Warrendale, PA 15086-7528 USA

Phone +1.724.814.3000 • Fax +1.724.814.3001 • www.aist.org



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8. Discussion items

- a. <meeting topic and presentations to be filled in by Committee Chair>

9. Next meeting

- Possibly meeting in Indianapolis and visiting SDI, or visiting an alloy supplier in another location

10. Chair conclusion-- Matt Hallam

11. Adjourn

4 p.m.



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Antitrust Compliance

Antitrust law prohibits agreements or understandings between two or more individuals or businesses to regulate prices or quantities of goods and services, to allocate customers or territories, to hinder or limit a competitor or potential competitor's operations, or otherwise unreasonably restrain business activity. Discriminatory pricing or servicing is also prohibited.

Every individual who participates in AIST meetings and activities should follow these guidelines:

- DON'T discuss with other members your own or competitors' prices, pricing procedures, or anything that might affect prices such as costs, discounts, terms of sale, or profit margins, or anticipated wage rates.
- DON'T make announcements or statements about your own prices or those of competitors.
- DON'T talk about what individual companies plan to do in particular markets or with particular customers.
- DON'T disclose to others any competitively sensitive information.
- DON'T propose or agree to any action intended to disadvantage or injure another company.
- DON'T stay at a meeting or activity where any such anti-competitive talk occurs.
- DO have an AIST staff person present at any meetings and insist on the agenda being followed and minutes kept.
- DO confer with AIST staff before making any statement with competitive ramifications.

It is incumbent upon all AIST members to adhere to these guidelines to avoid putting all parties and their respective companies at risk for antitrust law violation.

Anti-Harassment Policy

The Association for Iron and Steel Technology (AIST) is dedicated to providing harassment-free events for everyone, regardless of age, race, religion, disability, gender, gender identity or sexual orientation. We do not tolerate harassment in any form of anyone attending an AIST event.

Harassing behaviors include: offensive verbal comments related to age, race, religion, disability, gender, gender identity or sexual orientation; the use or display of sexual images, activities or commentary in public spaces; deliberate intimidation; stalking or following; harassing photography or recording; sustained disruption of events; or inappropriate physical contact.

Participants asked to stop any harassing behavior are expected to comply immediately. Participants violating this policy may be sanctioned or expelled from the event or the membership at the discretion of the AIST leadership.