



ADVANCING THE TECHNICAL DEVELOPMENT, PRODUCTION, PROCESSING AND APPLICATION OF IRON AND STEEL

## **AIST Fall Meeting Notice / Agenda Material Handling Technology Committee**

**Date: 16-17 October 2019**

**Location: Panama City  
Panama Canal**

### ***Hotel Arrangements***

**Holiday Inn City of Knowledge at the Panama Canal**

Ave. Omar Torrijos Herrera  
Clayton, Panama Canal 7336  
Panama

**Reserve by 8 October** for AIST Room Rate of US\$90

For reservations, call 507.340.9858 or book [online](#)

**Notice: This tour of the Panama Canal requires a copy of your passport photo to be sent ahead of this scheduled tour. Please send a copy of your passport page (shows photo) to Lauren Dlugopolski ([ldlugopolski@aist.org](mailto:ldlugopolski@aist.org)) at AIST before August 1<sup>st</sup> to confirm your spot along with your meeting registration fee of \$150.**

**AIST technology committee members are asked to print out the latest revised meeting agenda from our website one week prior to this meeting.**

### **Wednesday, 16 October 2019**

1. *Chair's opening remarks - Bruce Zimmerman* 9:00 a.m.
2. *Appoint minute-taker*
3. *Antitrust guidelines*
4. *Membership and attendance*
5. *Review minutes of previous meeting*
6. *AIST Staff Announcements*
7. *Main agenda items*
  - *Review 2019 Steel Industry Fatalities followed by a safety roundtable discussion*
  - *AISTech session development - Will Jones – Papers Chair*
    - *Selection of Abstracts (Due by 15 Sept) – (Handle via conference call if necessary)*
    - *Determine session structure (Due by 30 Oct) including session titles & session chairs*
    - *Review Papers Chair and Session Chair instructions*
  - *Finalize call for papers for next year*
    - *Safety policies, procedures, strategies and prevention with material handling; product tracking and identification; fleet management strategies; material handling equipment; equipment/vehicle maintenance strategies; scrap handling;*

**Association for Iron & Steel Technology**

186 Thorn Hill Road, Warrendale, PA 15086-7528 USA

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*government regulations impacting material handling;  
communication technologies; automation technologies;  
infrastructure maintenance of roads, tracks, bridges, etc.; or  
outsourcing of services.*

- *AIST Leadership Conference – Solicit any discussion items/concerns from the TC to be discussed at the LDC*
- *Joint Technology Committee Training conference - Everette Davis & Larry Guinn - Co-Education Chairs*
  - *Plans for the MHTC – TLTC – SHTC to develop program*
  - *Date proposed would be Fall 2021*
- *Winter 2020 MHTC meeting venue / site / date*

### **8. Discussion / presentation items**

- a. All attendees will be asked to make a 15 minute presentation on safety programs, delivery performance, or current shipping issues

**9. Next meeting – TBD – Port of Mobile week of Jan. 20<sup>th</sup>?**

**10. Chair conclusion - Bruce Zimmerman**

**11. Adjourn**

**3:00 p.m.**

Tour Old Panama City @ 3:00 p.m.

**Group meeting and free time.** After the meeting it is suggested to go to an interesting, quaint location in “Old Panama City” called Casco Antigua. It is an interesting place to walk around, numerous shops where wives can spend money if they are coming. Restaurants are plentiful.

### **Thursday, 17 October 2019**

1. MIT will order a bus to pick everyone up at 6:15 a.m. and take us all to the train station. Coffee is available on the train.
2. We will arrive in Colon around 8:15 a.m. and our bus will meet us at the station and take us all to the MIT terminal.
3. Breakfast at the terminal from 8:30 – 9:30 a.m. on the terminal.
4. Tour terminal from approximately 9:30-12:00 p.m.
5. Return to the terminal cafeteria for lunch around noon – 1:00 p.m.
6. Following lunch our bus will take us to Aguas Claras so we can watch the new locks in operation. There is a very interesting 12-15 minute movie we will see just prior to walking a very short distance to the viewpoint to watch the new locks in operation. Hopefully there will be a ship transiting when we are there.

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7. At the conclusion of the tour our bus will take us back to our hotel. Dinner can either be at the hotel or we can go to a restaurant in downtown Panama for your final night if that is what the group, or any individuals, would like to do.
8. You can get a feel for the terminal and the breadth of the Carrix Company's operations by googling Manzanillo International Terminal, Colon, Panama



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### ***Antitrust Compliance***

Antitrust law prohibits agreements or understandings between two or more individuals or businesses to regulate prices or quantities of goods and services, to allocate customers or territories, to hinder or limit a competitor or potential competitor's operations, or otherwise unreasonably restrain business activity. Discriminatory pricing or servicing is also prohibited.

Every individual who participates in AIST meetings and activities should follow these guidelines:

- DON'T discuss with other members your own or competitors' prices, pricing procedures, or anything that might affect prices such as costs, discounts, terms of sale, or profit margins, or anticipated wage rates.
- DON'T make announcements or statements about your own prices or those of competitors.
- DON'T talk about what individual companies plan to do in particular markets or with particular customers.
- DON'T disclose to others any competitively sensitive information.
- DON'T propose or agree to any action intended to disadvantage or injure another company.
- DON'T stay at a meeting or activity where any such anti-competitive talk occurs.
- DO have an AIST staff person present at any meetings and insist on the agenda being followed and minutes kept.
- DO confer with AIST staff before making any statement with competitive ramifications.

It is incumbent upon all AIST members to adhere to these guidelines to avoid putting all parties and their respective companies at risk for antitrust law violation.

### ***Anti-Harassment Policy***

The Association for Iron and Steel Technology (AIST) is dedicated to providing harassment-free events for everyone, regardless of age, race, religion, disability, gender, gender identity or sexual orientation. We do not tolerate harassment in any form of anyone attending an AIST event.

Harassing behaviors include: offensive verbal comments related to age, race, religion, disability, gender, gender identity or sexual orientation; the use or display of sexual images, activities or commentary in public spaces; deliberate intimidation; stalking or following; harassing photography or recording; sustained disruption of events; or inappropriate physical contact.

Participants asked to stop any harassing behavior are expected to comply immediately. Participants violating this policy may be sanctioned or expelled from the event or the membership at the discretion of the AIST leadership.